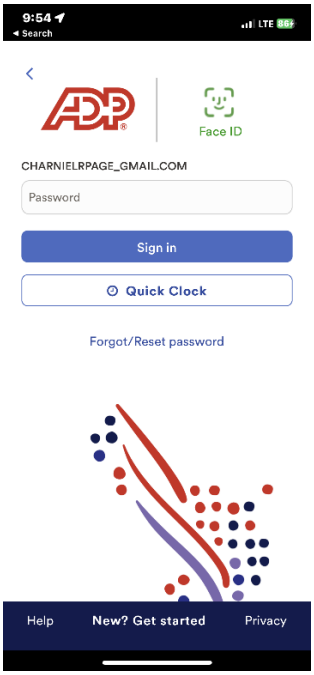
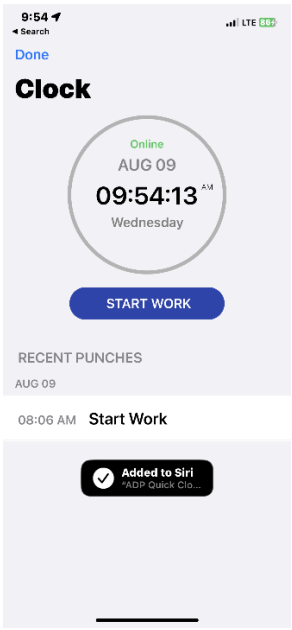
How to clock in using the ADP mobile app

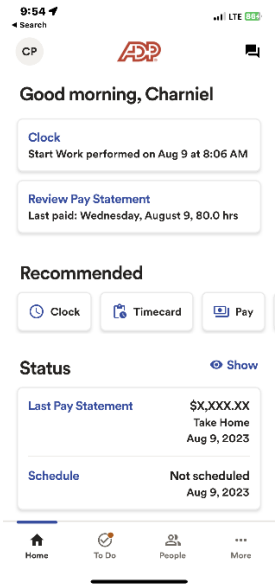
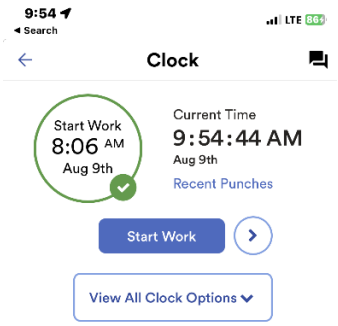
1. On the mobile app page, you can “sign in” or select “quick clock”.



2. If you select quick clock, you will select “start work” to clock in. At the end of your shift, you will follow step 1 and 2 and select “end work”.



3. If you select sign-in the below screen will be displayed. You will select “clock”.



4. When this screen is generated, you will click start work to clock in. At the end of your shift, you will follow steps 3 and 4 and select “end work”.