# The Goodwin Living Team Update

# News You Can Use

November 20, 2024 | GoodwinLiving.org/StaffUpdate

# **Giving Thanks**

As we enter this season of appreciation, we give thanks for each of you, our dedicated team members, who bring your best selves to work each day. The bonds we build together through our work are part of what makes Goodwin Living so unique. We thank you for the role you play in creating a community where all people can find a place of welcome and belonging.



# Open Enrollment Has Ended, Now What?

The Annual Open Enrollment period has ended. During the week of November 18, you should have received an email from Jeanne Hobbs with your insurance elections. To learn more about your benefits and find answers to any questions, please refer to the most current version of the <u>Benefits Guidebook on ADP</u>. If you have any questions about your enrollments, text or call Charniel Page or Jeanne Hobbs.

# Let's Be Safe This Holiday Season

You can help yourself and your loved ones stay healthy by washing your hands often, especially during these key times when you are likely to get and spread germs:

- Before, during and after preparing, serving or eating food
- Before and after caring for someone who is sick
- Before and after treating a cut or wound
- After using the toilet, changing diapers or cleaning up a child who has used the toilet
- After blowing your nose, coughing or sneezing
- After touching an animal, animal feed or animal waste
- After handling pet food or pet treats
- After touching garbage

# **Annual Performance Evaluation Competencies**

In addition to your job-specific competencies, all team members are also evaluated on the Goodwin Living CARES, Community, and Diversity, Equity, Inclusion and Belonging. To learn more about the requirements, <u>click here</u>. Questions? Your HR office is also happy to help.



Do You Need Help? Call the Employee Assistance Plan (EAP) 866-395-7794

Use the Employer ID "Episcopal"

# **Goodwin Living Foundation News**

### Tuition Assistance & Student Loan Repayment Deadlines for 2024

As we approach the end of the year, it is important to submit tuition assistance and clinical student loan repayment applications sooner rather than later! To ensure that we can process your requests, we encourage you to submit them as soon as possible. We cannot guarantee that requests received after December 26th will be processed in 2024, which could lead to delays in receiving the support you need. All necessary documents must be included for a grant to be considered complete for processing.

If you have questions or need assistance, please reach out to Zoe Marcuse at <u>ZMarcuse@GoodwinLiving.org</u>. Grant funds reset on January 1, 2025 for classes taken in 2025 and additional Clinical Student Loan requests.



# **Parking Update - GHA**

The GHA parking garage repair project has been extended through February 28, 2025. This means all interim parking rules, procedures and enforcement remain in place until the project is completed. For reference or to register for a valid parking hangtag, click here.



# What are Friday Thoughts?

Each month, the DEIB committee publishes Friday Thoughts. These personal essays cover topics that relate to diversity, equity, inclusion or belonging, and they are written by your co-workers, residents and members of Goodwin Living At Home. Check out past articles by clicking here. Look for the next essay in December.

Is there a topic you'd like to learn more about? Or are you interested in writing a Friday Thoughts? Please email DEIB@GoodwinLiving.org

# Educate. Embrace. Empower.

# **Know Your Rights - Attend a Session**

During a free presentation for team members, families and residents, attorney James Montana will present information about the United States immigration system, including answers to common questions like these: What should I do if ICE knocks on my door? What changes are likely during a new administration? What are the most common ways to get a work permit or a green card? How can I help friends and family who have immigration issues?

GHA Auditorium | December 3, 2024 | 2:00pm TVA Auditorium | December 4, 2024 | 2:00pm GHBC Auditorium | December 10, 2024 | 2:00pm

